

CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES

JULY 18, 2019

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., July 18, 2019 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Mary Schwaller, Doris Bass, Terry Garnes, and Lee Boeke. Absent: Harry Siegler

Motion by Schwaller, Second by Bass with all voting “Aye” to approve the agenda.

Motion by Garnes, Second by Schwaller with all voting “Aye” to approve the consent items: 6/27/19 Board Minutes, Abstract of Claims #2019-7 in the amount of \$501,910.⁶², Financials.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Renewable Energy - Non-Pay Notices/Statistics.

The General Manager reviewed CRMU’s recently issued National Pollutant Discharge Elimination System (NPDES) Permit with the Board, including new monitoring requirements for E. coli which were not in CRMU’s previous permit. The General Manager also reviewed the E. coli compliance schedule and milestone dates for compliance if disinfection treatment (i.e. Ultraviolet or Chlorination/De-chlorination) needs to be added to achieve compliance. The General Manager also reviewed CRMU’s 2018 Iowa Department of Natural Resources (IDNR) inspection and associated Engineering Evaluation (EE) report for future repairs and maintenance. The Board then discussed details of the EE report and the need to move forward with a cured-in-place-pipe (CIPP) replacement program for CRMU’s sanitary sewer collection system. The General Manager stated that staff will be selecting an engineering firm soon so that CRMU can develop construction estimates so the Board can determine the size, scope and timing of how to implement the improvements and the associated rate increases.

The General Manager updated the Board on the details of various upcoming network programming contract renewals. Motion by Schwaller, Second by Boeke with all voting “Aye” to approve the contract renewals for Viacom Affiliation Agreement. Motion by Schwaller, Second by Boeke to approve the contract amendment for the BigTen Network – motion passed.

The General Manager also informed the Board of “Locast” which is a nonprofit streaming service that offers over-the-air broadcast channels to viewers. The General Manager stated that he had reached out to IAMU to see if they could potentially learn any new legal angles that Locast is utilizing before CRMU’s retransmission agreements expire at the end of 2020.

The Board discussed employee succession planning and the need to replace trained staff upon retirements. Motion by Boeke, Second by Garnes with all voting “Aye” authorizing the General Manager to proceed with proposed succession plan.

The Board discussed employee health insurance options including the development of a health savings account (H.S.A.) option. The Board also discussed the potential of developing an employee “buy-out” incentive. It was the consensus of the Board to not pursue either option at this time.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees